



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

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TOWN OF BETHEL  
TOWN CLERK

## MINUTES OF REGULAR MEETING

Tuesday, February 2, 2016

7:30 p.m.

CJH Municipal Center – Meeting Room “A”

**PRESENT:** First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance was Town Counsel Martin Lawlor.

**Call to order/Pledge of Allegiance:** First Selectman Knickerbocker called the regular meeting to order at 7:30 p.m.

**Public Comments:** None

**Correspondence:** None that was not already on tonight's agenda.

**Minutes of January 19, 2016:** Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to add to tonight's agenda, under New Business, #5) Consideration of appointment – Commission on Aging, #6) Consideration of disposal of scrap materials, non-functioning vehicles, surplus and/or miscellaneous obsolete items. Vote, all in favor, motion unanimously approved.

**First Selectman Report:** First Selectman Knickerbocker advised that budget books are anticipated to be ready early next week and the first night of departmental budget presentations will be Wednesday the 10<sup>th</sup>.

**New Business**

**1.) Consideration of recommended Request for Proposals (RFP) from the Public Site & Building Commission – Police Station Project**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to authorize the Public Site & Building Commission to proceed with the Request for Proposals (RFP) – Architectural/Engineering Professional Design Services for the Police Station Project, including review by Town Counsel and publication as required. Vote, all in favor, motion unanimously approved.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to authorize the Public Site & Building Commission to proceed with the Request for Proposals (RFP) for the Construction Manager at Risk for the Police Station Project, with the inclusion of Section 6.10, review by Town Counsel and publication as required. Vote, all in favor, motion unanimously approved.

**2.) Consideration/update – Teen Center**

First Selectman Knickerbocker advised that the Teen Center activities will fall under the direction of the Parks & Recreation Department with policy direction from the Youth Commission. There will be a Teen Coordinator position and part-time employees as needed. Positions are currently being advertised.

**3.) Consideration of Tax Collector's request for Tax Refund Authorization**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the Tax Collector's request, dated February 1, 2016 and authorize Tax Refunds in the amount of \$3,800.17. Vote, all in favor, motion unanimously approved.

**4.) Consideration of appointment – Zoning Board of Appeals Alternate**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to appoint Frances Pulle to the vacancy on the Zoning Board of Appeals Alternate position. Vote, all in favor, motion unanimously approved. This fills the vacancy created by the resignation of William Foster.

**#5) Consideration of appointment – Commission on Aging:**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to appoint Mary O'Leary to the vacancy on the Commission on Aging. Vote, all in favor, motion unanimously approved. This fills the vacancy created by the resignation of Mary Menti. The Board of Selectmen acknowledged Mary for all her years and commitment to the town while serving on the Commission of Aging.

**#6) Consideration of disposal of scrap materials, non-functioning vehicles, surplus and/or miscellaneous obsolete items.**

First Selectman Knickerbocker noted that offers will be solicited for the possible sale, removal and/or disposal for various vehicles, which have been determined to have no value to the town; they are in very poor condition and require repairs that would exceed the value. Included are several old building maintenance vehicles, park & recreation, paramedic and animal control; there may be other items added to this list.

He also noted that there is some equipment that does have value and these will be advertised in a similar manner once the list of items is complete.

As there was no further business on tonight's agenda, Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to adjourn the meeting at 8:00 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy Smith".

Wendy Smith, Recording Secretary